

# Cabinet



St Edmundsbury  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>																
<b>Date:</b>	<b>Tuesday 8 December 2015</b>																
<b>Time:</b>	<b>5.00 pm</b>																
<b>Venue:</b>	<b>Conference Chamber West (F1R09) West Suffolk House</b> Western Way Bury St Edmunds IP33 3YU																
<b>Membership:</b>	<p style="text-align: center;"><b>Leader</b> John Griffiths <b>Deputy Leader</b> Sara Mildmay-White</p> <table><thead><tr><th><b>Councillor</b></th><th><b>Portfolio</b></th></tr></thead><tbody><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Ian Houlder</td><td>Resources and Performance</td></tr><tr><td>Alaric Pugh</td><td>Planning and Growth</td></tr><tr><td>Jo Rayner</td><td>Leisure and Culture</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></tbody></table>	<b>Councillor</b>	<b>Portfolio</b>	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
<b>Quorum:</b>	Three Members																
<b>Committee administrator:</b>	<b>Claire Skoyles</b> SEBC Cabinet Officer/Committee Administrator <b>Tel:</b> 01284 757176 <b>Email:</b> <a href="mailto:claire.skoyles@westsuffolk.gov.uk">claire.skoyles@westsuffolk.gov.uk</a>																

# Agenda

Page No

## Procedural Matters

**1. Apologies for Absence**

**2. Minutes**

**1 - 20**

To confirm the minutes of the meetings held on 20 October 2015 and 27 October 2015 (Extraordinary Informal Joint with FHDC Cabinet)(copies attached).

## Part 1 - Public

**3. Open Forum**

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

**4. Public Participation**

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**5. Report of the Overview and Scrutiny Committee:  
11 November 2015**

**21 - 26**

Report No: **CAB/SE/15/076**

Chairman: Diane Hind

Lead Officer: Christine Brain

**6. Recommendation of the Overview and Scrutiny  
Committee: 11 November 2015 - Christmas Fayre Review**

**27 - 56**

Report No: **CAB/SE/15/077**

Cabinet Members:

Alaric Pugh and Robert Everitt

Lead Officer: Andrea Mayley

	<i>Page No</i>
<p><b>7. Recommendations of the Overview and Scrutiny Committee: 11 November 2015: Car Parking Task and Finish Review Group – Final Report</b></p> <p>Report No: <b>CAB/SE/15/078</b>            Cabinet Member: Peter Stevens            Lead Officers: Mark Walsh and Darren Dixon</p>	<b>57 - 94</b>
<p><b>8. Report of the Performance and Audit Scrutiny Committee: 25 November 2015</b></p> <p>Report No: <b>CAB/SE/15/079</b>            Chairman: Sarah Broughton      Lead Officer: Christine Brain</p>	<b>95 - 102</b>
<p><b>9. Review of Cabinet Area Working Parties</b></p> <p>Report No: <b>CAB/SE/15/080</b>            Cabinet Member: John Griffiths      Lead Officer: Alex Wilson</p>	<b>103 - 112</b>
<p><b>10. Recommendations from the Grant Working Party: 16 November 2015 - Consideration of Community Chest Funding 2016/2017</b></p> <p>Report No: <b>CAB/SE/15/081</b>            Cabinet Member: Robert Everitt      Lead Officer: Davina Howes</p>	<b>113 - 120</b>
<p><b>11. Recommendations from the Sustainable Development Working Party: 18 November 2015</b></p> <p>Report No: <b>CAB/SE/15/082</b>            Cabinet Member: Alaric Pugh      Lead Officer: Steven Wood</p> <p><b>(a) Land East of Barrow Hill, Barrow: Development Brief</b></p> <p><b>(b) Development Brief for Allocated Housing Development Site at Erskine Lodge, Great Whelnetham</b></p> <p><b>(c) The Meadows, Wickhambrook: Development Brief</b></p>	<b>121 - 128</b>
<p><b>12. Decisions Plan: December 2015 to May 2016 (including Cabinet decisions expected on 24 November 2015)</b></p> <p>To consider the most recently published version of the Cabinet's Decisions Plan</p> <p>Report No: <b>CAB/SE/15/083</b>            Cabinet Member: John Griffiths      Lead Officer: Ian Gallin</p>	<b>129 - 148</b>

**13. Revenues Collection Performance and Write-Offs**

**149 - 152**

Report No: **CAB/SE/15/084**

Cabinet Member: Ian Houlder      Lead Officer: Joanne Howlett

**14. Exclusion of Press and Public**

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**Part 2 - Exempt**

**15. Exempt Appendices: Revenues Collection Performance and Write-Offs (paras 1 and 2)**

**153 - 158**

Exempt Appendices 1 and 2 to Report No: **CAB/SE/15/084**

Cabinet Member: Ian Houlder      Lead Officer: Joanne Howlett

*(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual.)*

*(No representations have been received from members of the public regarding this item being held in private.)*